



Town of Bridgewater **Charter Review Committee**

September 16, 2026

7:00 PM

Academy Building

66 Central Square

Conference Room 201A/2nd Floor

and via Zoom: <https://us06web.zoom.us/j/81758839658>

MEETING MINUTES

Call to Order

Charter Review Committee Chair Scott Pitta called the meeting to order at 7:00pm. The meeting took place in Conference Room 201A and via Zoom.

Charter Review Committee members present:

Eric Dias, Scott Pitta, Jean DiBattista, Lynsy Marshall, and Brad McKinnon.

Charter Review Committee member(s) absent:

James Walsh and Ed Ivaldi

Approval of Meeting Minutes

a) August 12, 2026 Meeting Minutes

Mr. McKinnon made a motion to approve the August 12, 2026 meeting minutes. This was duly seconded by Mr. Dias.

A voice vote was taken with the results as follows: Dias – Yea; Pitta – Yea; DiBattista – Yea; Ivaldi – Absent; Marshall – Yea; Walsh -Absent; McKinnon – Yea.

Motion Passed: 5-0

Public Comment

a) Civic Commentary: A Residents Perspective submitted by Al Lacerda

Mr. Pitta noted that a resident submitted a letter with suggested changes to the Charter and that it was attached to the agenda.

Items for Discussion

a) CRC Email

A discussion was held around whether the emails sent directly to the CRC could be forwarded to each committee member and it was verified that the IT Department uses one email address for committee emails to be sent to and then that person sends to each member.

Mr. McKinnon made a motion to keep the email address of dward@bridgewaterma.org and when emails are received to that email address they will be forwarded to each member. This was duly seconded by Mr. Dias.

A voice vote was taken with the results as follows: Dias – Yea; Pitta – Yea; DiBattista – Yea; Ivaldi – Absent; Marshall – Yea; Walsh -Absent; McKinnon – Yea.

Motion Passed: 5-0

b) Community Forum Update

Ms. Marshall noted that 2 people showed up to the forum on Saturday and the finance committee, the make-up of the Town Council and residents not being heard were discussed. Have put flyers at places but how do we get people to these forums.

Ms. DiBattista noted that the CRC needs to tell people why they need to come to these forums. Mr. Pitta noted it is to provide input for changes to the Charter.

Ms. DiBattista suggested getting survey results and then inviting people to come with results and have a guest speaker(s).

Ms. Marshall noted that they could post core themes on social media and get on 10/7 forum, possibly have all show up.

Mr. Pitta noted that survey data should not be released before the end of the survey.

Ms. Marshall then suggested maybe pulling preliminary data on 9/30 and sending the information via email to Brad for the meeting. Ms. Marshall will be updating the flyer and posting the 10/7 forum to the boards and such.

Mr. Pitta will reach out to Mr. Lacerda to see if he would be a guest speaker at the 10/7 forum.

c) Citizen Survey Update

Ms. DiBattista noted that she was expecting Mr. Walsh to give the numbers but he is out.

Mr. McKinnon noted that Mr. Walsh sent him an email and 62 responses have been received to date and we will follow the same advertising as Ms. Marshall.

Ms. DiBattista noted that she will post a reminder of the survey on the Bridgewater Facebook pages.

d) Key Stakeholder Survey Update

Mr. McKinnon noted that he will be doing a few more Stakeholder Surveys and will have completed by the next meeting.

Mr. Dias noted that he will be following up with the committee chairs.

Next Steps

Mr. Pitta noted that the next steps would be how are we dividing up each section. Combine Town Manager budget and what he/she has to do.

Mr. Dias made a motion to add the Charter document to the Charter Review Committee page on the website. This was duly seconded by Councilor McKinnon.

A voice vote was taken with the results as follows: Dias – Yea; Pitta – Yea; DiBattista – Yea; Ivaldi – Absent; Marshall – Yea; Walsh -Absent; McKinnon – Yea.

Motion Passed: 5-0

Public Comment - None

Adjournment of Meeting

Mr. McKinnon made a motion to adjourn, which was duly seconded by Councilor Dias.

A voice vote was taken with the results as follows: Dias – Yea; Pitta – Yea; DiBattista – Yea; Ivaldi – Absent; Marshall – Yea; Walsh -Absent; McKinnon – Yea.

Motion Passed: 5-0

Meeting adjourned at 7:44pm.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Charter Review Committee assembled voted, at their meeting on September 30, 2026, to approve the aforementioned minutes, as submitted.